

**AGENDA**

June 12, 2023

5 PM

1224 W State Street Ste B

El Centro CA 92243

All supporting documentation is available for public review at <https://www.localhealthauthority.org/>

Committee Members	Representing	Present
<b>Dr. Theodore Affue</b>	LHA Commissioner – Imperial County Medical Society	X
<b>Dr. Bushra Ahmad</b>	LHA Commissioner – County of Imperial – Chief Medical Officer	X
<b>Dr. Carlos Ramirez</b>	LHA Commissioner – Unicare – CNO, COO	X
<b>Dr. Unnati Sampat</b>	LHA Commissioner – MD, Imperial Valley Family Care Medical Group	X
<b>Dr. Allen Wu</b>	LHA Commissioner – Inncare, Medical Director	A
<b>Damon Sorenson</b>	LHA Commissioner – Chief Executive Officer – Pioneers	X
<b>Miguel Figueroa</b>	LHA Commissioner – County of Imperial – Chief Executive Officer	X
<b>Paula Llanas</b>	LHA Commissioner – County of Imperial – Director of Social Services	X
<b>Ryan E. Kelley</b>	LHA Commissioner – County of Imperial – Board of Supervisors	A
<b>Pablo Velez</b>	LHA Commissioner – ECRMC Chief Executive Officer	X
<b>Yvonne Bell</b>	LHA Vice-Chair – Chief Executive Officer – Inncare	X
<b>Lee Hindman</b>	LHA Chairperson – Joint Chambers of Commerce representing the public	X

## 1. Call to Order

Lee Hindman, Chair

*The meeting was called to order at 5:30pm*

## 2. Roll Call

Office &amp; HR Manager, Michelle S Ortiz

*The quorum was confirmed as per the list above*

## 3. Approval of the Agenda

Chair

*There was a motion made to approve the agenda by Dr. Carlos Ramirez, second by Dr. Unnati Sampat, motion passed unanimously.*

## 4. Public Comment

Chair

*There was no public comment made***CONSENT CALENDAR**5. APPROVAL OF MINUTES FROM 06/05/2023 [\(5\)](#)

Michelle S Ortiz, Office Manager

## 6. Discussion/Action regarding financial reports:

Michelle S Ortiz, Office Manager

a. Fund Balance Report [\(a\)](#)

## i. Through April 30, 2023



# IMPERIAL COUNTY Local Health Authority Commission

- c. Detailed Transaction Report [\(b\)](#)
  - i. Through April 30, 2023
- d. Revenue and Expenditures Report [\(c\)](#)
  - i. Through April 30, 2023

*There was a motion made to accept the financials as presented all financials by Yvonne Bell, and a second made by Dr. Bushra Ahmad, motion passed unanimously. There was also a motion to approve the minutes from 06/05/2023 Special Meeting.*

## CLOSED SESSION

Chair

- 7. Pursuant to Welfare and Institutions Code § 14087.38 (m)
  - a. Update/Action on Contract with Health Net Community Solutions, Inc.
  - b. Compliance Updates

Larry Lewis, CEO

## INFORMATION/ACTION

- 8. Report on actions taken in Closed Session

William Smerdon, Attorney

*There were no reported actions taken in closed session, the commissioners were provided with information.*

- 9. CEO Report [\(9\)](#)

Larry Lewis, CEO

*Mr. Larry Lewis provided an opportunity for CFO Mark Southworth to briefly update the commissioners on finance. Office & HR Manager Michelle Ortiz provided the commission with a Human Resources Update: Mrs. Ortiz-Trujillo explained that CHPIV now has a staff of 11 as of 07/03/2023 The finance and Compliance departments are almost fully staffed. She also explained that she is working with Dr. Gordon Arakawa to hire a Senior Director of Health Services and hopes to fill the position soon. To conclude the CEO report Mr. Larry Lewis announced that The Holt Group was hired for the remodel of the new building (512 Aten Rd). Commissioners understood the updates and no further questions were asked.*

- [10.](#) Discussion/Action on Budget FY 23-24 [\(10\)](#) [\(10a\)](#)

Larry Lewis, CEO

*A motion was made to approve the budget for fiscal year 23-24 to be presented to the board of supervisors this month, by Yvonne Bell and second by Dr. Carlos Ramirez, motion passed unanimously.*

- ~~10.~~ [11.](#) Introduction to Compliance Committee [\(11\)](#)

Elysse Tarabola, CCO

*Direction was given to the CEO to establish a Compliance & Policy Committee.*

- ~~11.~~ [12.](#) Discussion/Action on Policies and Procedures [\(12\)](#)

Elysse Tarabola, CCO

*There was a motion to approve the following policies as presented by Dr. Carlos Ramirez and second by Pablo Velez, the motion passed unanimously.*

1. CMP-001 Writing and Processing Policies & Procedures
2. CMP-002 Delegation Oversight
3. CMP-003 Corrective Action Plans
4. CPR-001 Public Policy Committee
5. UM-003 Continuity of Care
6. PNM-001 Standards of Network Accessibility and Timely Access to Care
7. QM-001 Quality Management and Improvement

8. *UM-001 Utilization Management*
9. *PNM-002 Provider Directory*
10. *BC-001 States of Emergency*
11. *CMP-005 Confidentiality and Member Privacy*
12. *CLM-001 Claims and Provider Dispute Resolution*
13. *UM-002 Referrals*
14. *GA-001 Grievances Process*
15. *GA-002 Appeals Process*
16. *GA-003 Independent Medical Review (IMR)*

**13. Introduction to Community Advisory Committee (13)**

*Michelle S. Ortiz, Office Manager*

*Direction was given to the Chief Executive Officer to establish a Community Advisory Committee. Office & Human Resources Manager, Michelle Stephanie Ortiz-Trujillo gave a brief presentation to the commission as she introduced the Community Advisory Committee and explained the goal of the CAC to engage stakeholders who reflect the Medi-Cal population. The commissioners responded with their support towards the efforts of the CAC.*

**12.14. Other New or Old Business**

*Lee Hindman, Chairperson*

*County of Imperial, CEO, Miguel Figueroa shared with the commission his Support and how he will make himself available to help the LHA in the transition process.*

**Adjournment**

*LHA Commission Meeting adjourned at 6:53pm*

***Next Regular Commission Meeting: Monday, July 10, 2023***