

## MINUTES

**December 11th, 2023**

## 5:30 PM

**512 W. Aten Rd.**

**Imperial, CA 92251**

**All supporting documentation is available for public review at** [**https://chpiv.org**](https://chpiv.org/)

|  |  |  |
| --- | --- | --- |
| **Committee Members** | **Representing** | **Present** |
| **Dr. Theodore Affue** | LHA Commissioner – Imperial County Medical Society | * R |
| **Dr. Bushra Ahmad** | LHA Commissioner – County of Imperial – Chief Medical Officer | * R |
| **Dr. Carlos Ramirez** | LHA Commissioner – Unicare – CNO, COO |  |
| **Dr. Unnati Sampat** | LHA Commissioner – MD, Imperial Valley Family Care Medical Group |  |
| **Dr. Allen Wu** | LHA Commissioner – Innercare, Chief Medical Officer |  |
| **Damon Sorenson** | LHA Commissioner – Chief Executive Officer – Pioneers |  |
| **Miguel Figueroa** | LHA Commissioner – County of Imperial – Chief Executive Officer |  |
| **Paula Llanas** | LHA Commissioner – County of Imperial – Director of Social Services | A |
| **Ryan E. Kelley** | LHA Commissioner – County of Imperial – Board of Supervisors | A |
| **Pablo Velez** | LHA Commissioner – ECRMC Chief Executive Officer |  |
| **Yvonne Bell** | LHA Vice-Chair – Chief Executive Officer – Innercare |  |
| **Lee Hindman** | LHA Chairperson – Joint Chambers of Commerce representing the public |  |

1. Call to Order *Lee Hindman, Chair*

*Meeting called to order at 5:32 p.m.*

1. Roll Call *Donna Ponce, Commission Clerk*

*Roll call taken and quorum confirmed. Attendance is as shown above.*

1. Approval of Agenda
   1. Items to be pulled or added from the Information/Action/Closed Session Calendar
   2. Approval of the order of the agenda

*(Affue/Bell) To approve the agenda. Motion carried.*

1. Public Comment *Lee Hindman, Chair*

#### *None.*

#### CONSENT CALENDAR

1. Approval of Minutes from 11/13/2023
2. Discussion/Action to approve and adopt the 2023 updated Mission and Vision Statements *Larry Lewis, CEO*

*(Ramirez/Affue) To approve the consent calendar. Motion carried.*

**ACTION**

1. Discussion/Action on CHPIV Primary and Secondary Contracts *Larry Lewis, CEO*

*(Velez/Sampat) To approve CHPIV Primary and Secondary Contracts. Motion carried.*

1. Discussion/Action regarding financial reports: *Mark A. Southworth, CFO*
   1. Revenue & Expenses
      1. Through October 31, 2023
   2. Balance Sheet
      1. Through October 31, 2023
   3. Transactions Report
      1. Through October 31, 2023

*(Wu/Ramirez) To approve financial reports through October 31, 2023. Motion carried.*

1. Code of Conduct Update – Media Contacts *Elysse Tarabola, CCO*

*(Wu/Ramirez) To approve Code of Conduct update. Motion carried.*

#### INFORMATION

1. Administrative Reports
   1. *Health Services Dr. Arakawa, CMO*

*Chief Medical Office (CMO), Dr. Gordon Arakawa updated the committee on the following:*

* *Program Descriptions for QIHE and UM*
* *Senior Director of HS and Team completing review of Health New audit tools*
* *Personnel*
* *DHCS Quality Measure Sanctions*
  1. *Financial Services Mark A. Southworth, CFO*
  2. *Compliance*

*Senior Director of Compliance, Chelsea Hardy (SDC), updated the commission on the following:*

* *Compliance Training*
* *Knox Keene Application*

*Chief Compliance Officer (CCO), Elysse Tarabola updated the commission on the following:*

* *Pre-Delegation Audit*

*Elysse Tarabola, CCO*

* 1. *Human Resources and Community Relations Michelle S. Ortiz-Trujillo, SDHRCR*

*Senior Director of Human Resources and Community Relations (SDHRCR), Michelle S. Ortiz-Trujillo updated the committee on the following:*

* *SB 616 guarantees employees five paid sick days per year up from three days previously*
* *Clinical Quality Review LVN Position Updates: Position still vacant*
* *CHPIV website*
* *CAC meeting to be held on December 19, 2023*
  1. *CEO Report Larry Lewis, CEO*

*Chief Executive Officer (CEO), Larry Lewis updated the committee on the following:*

* *One on one meeting with Healthnet for California for Medi-Cal/Medicare*
* *CHPIV website*

**CLOSED SESSION** *Larry Lewis, CEO*

1. Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 01/2024)
   1. Update/Action on Contract with Health Net Community Solutions, Inc.
   2. Public Employee Annual Performance Evaluation *Lee Hindman, Chair*
2. Report on actions taken in closed session.

*Commissioners established a process for Public Employee Annual Performance Evaluation.*

1. Other new or old business *Lee Hindman, Chair*
2. Commissioner Remarks *Lee Hindman, Chair*

##### Adjournment

##### *The meeting was adjourned at 6:54 p.m.*

**Next Meeting: January 8, 2023**