



IMPERIAL COUNTY Local Health Authority Commission

AGENDA

July 10, 2023

5:30 PM

1224 W State Street Ste B

El Centro CA 92243

All supporting documentation is available for public review at <https://www.localhealthauthority.org/>

Committee Members	Representing	Present
Dr. Theodore Affue	LHA Commissioner – Imperial County Medical Society	X
Dr. Bushra Ahmad	LHA Commissioner – County of Imperial – Chief Medical Officer	X
Dr. Carlos Ramirez	LHA Commissioner – Unicare – CNO, COO	X
Dr. Unnati Sampat	LHA Commissioner – MD, Imperial Valley Family Care Medical Group	X
Dr. Allen Wu	LHA Commissioner – Innercare, Medical Director	X
Damon Sorenson	LHA Commissioner – Chief Executive Officer – Pioneers	A
Miguel Figueroa	LHA Commissioner – County of Imperial – Chief Executive Officer	L
Paula Llanas	LHA Commissioner – County of Imperial – Director of Social Services	X
Ryan E. Kelley	LHA Commissioner – County of Imperial – Board of Supervisors	L
Pablo Velez	LHA Commissioner – ECRMC Chief Executive Officer	X
Yvonne Bell	LHA Vice-Chair – Chief Executive Officer – Innercare	X
Lee Hindman	LHA Chairperson – Joint Chambers of Commerce representing the public	X

1. Call to Order

Lee Hindman, Chair

The meeting was called to order at 5:31pm.

2. Roll Call

Office & HR Manager, Michelle S Ortiz

The quorum was confirmed as per the list above.

3. Approval of the Agenda

Chair

There was a motion made to approve the agenda by Dr. Carlos Ramirez, second by Dr. Unnati Sampat.

4. Public Comment

Chair

There was no public comment made.

CONSENT CALENDAR

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider any item separately, that item will be addressed at a time as determined by the Chair.

5. Discussion/Action regarding financial reports:

Michelle S Ortiz, Office Manager

a. Fund Balance Report [\(a\)](#)

i. Through May 31, 2023



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- b. Detailed Transaction Report [\(b\)](#)
 - i. Through May 31, 2023
- c. Revenue and Expenditures Report [\(c\)](#)
 - i. Through May 31, 2023

CLOSED SESSION

Chair

- 6. Pursuant to Welfare and Institutions Code § 14087.38 (m) Larry Lewis, CEO
 - a. Update/Action on Contract with Health Net Community Solutions, Inc.
 - b. Compliance Updates

INFORMATION/ACTION

- 7. Report on actions taken in Closed Session William Smerdon, Attorney
- 8. CEO Report [\(8\)](#) Larry Lewis, CEO

During the CEO report, Chief Financial Officer, Mark Southworth informed the commission that the candidate for the controller position declined job offer and the position is currently vacant. Mr. Southworth also gave an update on an overnight sweep of Chase Bank checking account with a fund selection to establish cash planning needs. He also recommended opening a Chase credit card to maintain control of credit card spending for LHA to authorize the CFO (Mr. Southworth) to enter a contract for a Chase card to replace the current credit card with First Foundation. Office and HR manager Michelle S. Ortiz-Trujillo informed the commission that LHA is currently recruiting for an IT position and will be posted on indeed. Mrs. Trujillo also reported to the commission that for next month LHAC meeting she will provide a redlined employee handbook for review and approval. Chief Medical Officer Gordon Arakawa provided the commission an update on a new Senior Director of Health Services who will begin working July 11th, 2023. In closure to the CEO report, Mr. Larry Lewis updated the commission on the 512 Aten building and the improvements that have been finalized for exterior and interior remodel of the building. Mr. Lewis also reported a move in date to the Aten building for November 17th, 2023.

- 9. Discussion/Action of revised P&Ps for DMHC Knox Keene application [\(5\)](#) [\(5A\)](#) Chelsea Hardy, SDC
There was a motion made to approve the submitted policies by Dr. Unnati Sampat and second by Dr. Allen Wu. Motion passed unanimously.
- 10. Discussion/Action on Bank Account Operations [\(10\)](#) [\(10A\)](#) Mark A. Southworth, CFO
A motion was made to approve the Chase bank account operations by Yvonne Bell and second by Dr. Carlos Ramirez. Motion passed.

- 11. Discussion on Community Advisory Committee [\(11\)](#) Michelle S. Ortiz, OM
Office & HR Manager Michelle S. Ortiz- Trujillo reported to the commission that she has been working on the development of the Community Advisory Committee. Mrs. Trujillo explained to the commission that for next LHAC meeting a copy of the policies and procedures will be presented for feedback and hopes that the CAC would be able to obtain members feedback to help fix the healthcare in Imperial Valley.

12. Discussion/Action on Commissioner Compensation [\(12\)](#) [\(12A\)](#)

Lee Hindman, Chairperson

A motion was made to approve commissioner compensation to recognize the time, efforts, participation, and regular attendance of commissioners by Dr. Carlos Ramirez and second by Mr. Ryan Kelley. Motion passed.

Adjournment

LHA commission meeting adjourned at 6:32pm

Next Regular Commission Meeting: Monday, August 14, 2023