## MINUTES

**Local Health Authority Commission**

**February 10, 2025**

## 5:30 PM

**512 W. Aten Rd., Imperial, CA 92251**

**All supporting documentation is available for public review at** [**https://chpiv.org**](https://chpiv.org/)

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| **Committee Members** | **Representing** | **Present** |
| **Dr. Theodore Affue** | LHA Commissioner- Imperial County Medical Society | A |
| **Dr. Bushra Ahmad** | LHA Commissioner- County of Imperial – Chief Medical Officer |  |
| **Dr. Carlos Ramirez** | LHA Commissioner - CEO/Senior Consultant DCRC |  |
| **Dr. Unnati Sampat** | LHA Commissioner - Imperial County Medical Society   |  |
| **Dr. Allen Wu** | LHA Commissioner - Innercare, Chief Medical Officer  | * R
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| **Miguel Figueroa** | LHA Commissioner - County of Imperial – Chief Executive Officer  | A |
| **Paula Llanas** | LHA Commissioner - County of Imperial – Director of Social Services |  |
| **Ryan E. Kelley** | LHA Commissioner - County of Imperial – Board of Supervisors |  A |
| **Pablo Velez** | LHA Commissioner - ECRMC Chief Executive Officer |  |
| **Yvonne Bell** | LHA Vice-Chair - Chief Executive Officer – Innercare  |  |
| **Lee Hindman** | LHA Chair-Joint Chambers of Commerce representing the public  | A |

1. **CALL TO ORDER** *Yvonne Bell, Vice-Chair*

*Meeting called to order at 5:36 p.m.*

1. Roll Call *Donna Ponce, Commission Clerk*

*Roll call taken and quorum confirmed. Attendance is as shown.*

1. Approval of Agenda
	* 1. Items to be pulled or added from the Information/Action/Closed Session Calendar
		2. Approval of the order of the agenda

*(Sampat/Ramirez) Approved the order of the agenda. Motion carried.*

1. **PUBLIC COMMENT** *Yvonne Bell, Vice Chair*

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission’s jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.

*None.*

1. **CONSENT AGENDA**

#### All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

*(Sampat/Ramirez) To approve the consent agenda. Motion carried.*

1. Approval of Minutes from 1/13/2025
2. Accept the monthly financial reports as reviewed and accepted by the Finance Committee
	1. Enrollment Report
	2. Statement of Revenues, Expenses, and Changes in Net Position
	3. Statement of Net Position (Assets)
	4. Statement of Net Position (Liabilities & Net Position)
	5. Summarized TNE Calculation
	6. Cash Transaction Report

#### ACTION *(No items)*

#### INFORMATION

#### Health Services Report *(Dr. Gordon Arakawa, CMO and Jeanette Crenshaw, Executive Director of Health Services)*

#### *CMO, Dr. Gordon Arakawa presented the Q4 CHPIV QIHEC report. Jeanette Crenshaw reported on NCQA.*

#### Financial Services Report *(David Wilson, CFO)*

#### *CFO, David Wilson presented the financial reports.*

#### Compliance Report *(Elysse Tarabola, CCO and Chelsea M. Hardy, Senior Director of Compliance)*

#### *SDC, Chelsea Hardy provided updates on the following:*

#### *Compliance training*

#### *DMHC D-SNP filings*

#### *DHCS and Delegation Oversight Audits*

#### *Staffing changes*

#### *Rosa Sanchez, formerly a Compliance Advisor, has been promoted to Compliance Manager, and newly hired, Cynthia Mesa has been appointed as the new Delegation Oversight Manager. The position of Compliance Coordinator has been eliminated, and efforts are underway to fill the Delegation Oversight Technician role. Additionally, the position of Compliance Advisor remains open, and the individual selected for this role will support all regulatory compliance activities and audit readiness.*

1. Operations Report *(Julia Hutchins, COO and Michelle S. Ortiz-Trujillo, Head of Member Experience)*

 *HME, Michelle S. Ortiz provided updates on the following:*

* *The upcoming community event-Imperial Market Days, scheduled for February 15th, 2025*
* *New hire, Jessica Espinoza, Member Experience Coordinator replacing Ariday Rosales-Rios*
* *Q1 Community Advisory Committee meeting set for March 18th 2025 from 12 p.m.-1 p.m.,*
* *Website modifications and on-site resources for members*

 *COO, Julia Hutchins provided updates on Provider Contracting*

1. Human Resources Report *(Shannon Long, HR Consultant)*

*CEO, Larry Lewis for HR Consultant, Shannon Long provided updates on front desk changes and Compliance*

1. CEO Report (*Larry Lewis, CEO)*

 *CEO, Larry Lewis reported on the following:*

* *Follow-up meeting with Imperial County Behavioral Health, Imperial County Public Health, and SDSU regarding collaborating and coordinating each other’s goals and addressing issues as a team.*
* *Medi-Cal rate increases*
* *LHPC Strategic Planning Session*
1. Other new or old business *(Yvonne Bell, Vice-Chair)*

*None.*

1. **CLOSED SESSION**

Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 10/2025)

*Vice-Chair Bell announces that the committee will enter into closed session.*

1. Community Health Group Administrative Services Agreement
2. 2025 Goals
3. Compliance *(No report)*
4. **RECONVENE OPEN SESSION**
5. Report on actions taken in closed session.

*Vice-Chair Bell announces the committee has reconvened into open session. Item A will be estimated disclosure in October 2026. Information was provided on item B.*

1. **COMMISSIONER REMARKS** *(Yvonne Bell, Vice-Chair)*

*Commissioner Velez updated the commission on negotiations between Imperial Valley Healthcare District, PMHD, and ECRMC.*

1. **ADJOURNMENT**

*The meeting was adjourned at 6:50 p.m.*

*Next meeting: March 10, 2025*