## MINUTES

**Executive Committee**

**February 5, 2025**

## 12:00 PM

**512 W. Aten Rd., Imperial, CA 92251**

**All supporting documentation is available for public review at** [**https://chpiv.org**](https://chpiv.org/)

|  |  |  |
| --- | --- | --- |
| **Committee Members** | **Representing** | **Present** |
| **Lee Hindman** | LHA Chairperson – Joint Chambers of Commerce Nominee |  |
| **Yvonne Bell** | LHA Vice-Chair & Finance Committee Vice-Chair – CEO, Innercare |  |
| **Dr. Carlos Ramirez** | Finance Committee Chair – CEO/ Senior Consultant DCRC |  |
| **Dr. Unnati Sampat** | LHA Commissioner – Imperial Valley Medical Society |  |
| **Dr. Allan Wu** | LHA Commissioner – Innercare | A |

1. **CALL TO ORDER** *Lee Hindman, Chair*

*Meeting was called to order at 12:02 p.m.*

1. Roll Call *Donna Ponce, Commission Clerk*

*Roll call taken and quorum confirmed. Attendance is as shown.*

1. Approval of Agenda
   * 1. Items to be pulled or added from the Information/Action/Closed Session Calendar
     2. Approval of the order of the agenda

*(Ramirez/Sampat) To approve the order of the agenda. Motion carried.*

1. **PUBLIC COMMENT** *Lee Hindman, Chair*

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission’s jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.

*None.*

1. **CONSENT AGENDA**

#### All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

#### *(Ramirez/Sampat) To approve the consent agenda. Motion carried.*

1. Approval of Minutes from 1/8/2025
2. Motion to recommend to the full commission the acceptance of monthly financial reports as reviewed and accepted by the Finance Committee.
   1. Enrollment Report
   2. Statement of Revenues, Expenses, and Changes in Net Position
   3. Statement of Net Position (Assets)
   4. Statement of Net Position (Liabilities & Net Position)
   5. Summarized TNE Calculation
   6. Cash Transaction Report

#### ACTION *(No items)*

#### INFORMATION

#### Health Services Report *(Dr. Gordon Arakawa, CMO and Jeanette Crenshaw, Executive Director of Health Services)*

#### *CMO, Dr. Gordon Arakawa presented the Q4 CHPIV QIHEC report. Jeanette Crenshaw reported on NCQA.*

#### Financial Services Report *(David Wilson, CFO)*

#### *CFO, David Wilson, presented the financial reports.*

#### Compliance Report *(Elysse Tarabola, CCO and Chelsea M. Hardy, Senior Director of Compliance)*

#### *SDC, Chelsea Hardy provided updates on compliance training and DMHC D-SNP filings.*

#### *CCO, Elysse Tarabola provided updates on the DHCS and Delegation Oversight Audits, as well as staffing changes. Rosa Sanchez, formerly a Compliance Advisor, has been promoted to Compliance Manager, and newly hired, Cynthia Mesa has been appointed as the new Delegation Oversight Manager. The position of Compliance Coordinator has been eliminated, and efforts are underway to fill the Delegation Oversight Technician role. Additionally, the position of Compliance Advisor remains open, and the individual selected for this role will support all regulatory compliance activities and audit readiness.*

1. Operations Report *(Julia Hutchins, COO and Michelle S. Ortiz-Trujillo, Head of Member Experience)*

*HME, Michelle S. Ortiz provided updates on upcoming community event-Imperial Market Days, scheduled for February 15th, the Q1 Community Advisory Committee meeting set for March 18th from 12 p.m.-1 p.m., website modifications, in-office member assistance and the provider contracting report.*

1. CEO Report (*Larry Lewis, CEO)*

*CEO, Larry Lewis reported on the following:*

* *Follow-up meeting with Imperial County Behavioral Health, Imperial County Public Health, and SDSU regarding collaborating and coordinating each other’s goals and addressing issues as a team.*
* *Medi-Cal rate increases*
* *LHPC Strategic Planning Session*

1. Other new or old business (*Lee Hindman, Chair)*

*None.*

1. **CLOSED SESSION**

Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 10/2025)

*Chair Hindman announces that the committee will enter into closed session.*

1. Community Health Group Administrative Services Agreement
2. 2025 Goals
3. Compliance *(No report)*
4. **RECONVENE OPEN SESSION**
5. Report on actions taken in closed session.

*Chair Hindman announces the committee has reconvened into open session and reports that direction has been given to staff.*

1. **COMMISSIONER REMARKS (***Lee Hindman, Chair)*

*Chair Hindman announces his absence from the LHA Commission meeting scheduled for February 10, 2025. Vice Chair Bell will assume the role in his absence.*

1. **ADJOURNMENT**

*The meeting was adjourned at 1:26 p.m.*

*Next meeting: March 5, 2025*