



MINUTES

Executive Committee

March 5, 2025

12:00 PM

512 W. Aten Rd., Imperial, CA 92251

All supporting documentation is available for public review at <https://chpiv.org>

Committee Members	Representing	Present
Lee Hindman	LHA Chairperson – Joint Chambers of Commerce Nominee	✓
Yvonne Bell	LHA Vice-Chair & Finance Committee Vice-Chair – CEO, Inncare	✓
Dr. Carlos Ramirez	Finance Committee Chair – CEO/ Senior Consultant DCRC	✓
Dr. Unnati Sampat	LHA Commissioner – Imperial Valley Medical Society	✓
Dr. Allan Wu	LHA Commissioner – Inncare	A

1. CALL TO ORDER

Lee Hindman, Chair

Meeting was called to order at 12:01 p.m.

A. Roll Call

Donna Ponce, Commission Clerk

Roll call taken and quorum confirmed. Attendance is as shown.

B. Approval of Agenda

1. Items to be pulled or added from the Information/Action/Closed Session Calendar
2. Approval of the order of the agenda

(Ramirez/Sampat) To approve the order of the agenda. Motion carried.

2. PUBLIC COMMENT

Lee Hindman, Chair

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission's jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.
None.



3. CONSENT AGENDA

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

(Ramirez/Bell) To approve the consent agenda. Motion carried.

A. Approval of Minutes from 2/5/2025

B. Motion to recommend to the full commission the acceptance of monthly financial reports as reviewed and accepted by the Finance Committee.

1. Enrollment Report
2. Statement of Revenues, Expenses, and Changes in Net Position
3. Administrative Cost Variance by Department
4. Statement of Net Position (Assets)
5. Statement of Net Position (Liabilities & Net Position)
6. Summarized TNE Calculation
7. Cash Transaction Report

4. ACTION *(No items)*

5. INFORMATION

A. Health Services Report *(Dr. Gordon Arakawa, CMO and Jeanette Crenshaw, Executive Director of Health Services)*

CMO, Dr. Gordon Arakawa provided updates on Community Health Improvement, Audit/Accreditation, and NCQA. Dr. Arakawa also provided an update on a Provider Issue. He informed the committee that CHPIV and Health Net are investigating the issue and will update as the process progresses.

B. Financial Services Report *(David Wilson, CFO)*

Financial Reports presented in CONSENT AGENDA, item 3B.

C. Compliance Report *(Elysse Tarabola, CCO)*

CCO, Elysse Tarabola provided updates on DHCS Medical Audit, mandatory compliance training completion, DMHC D-SNP filings, and the resignation of the Compliance Manager, Rosa Sanchez.

D. Operations Report *(Julia Hutchins, COO and Michelle S. Ortiz-Trujillo, Senior Manager of Marketing & Communications)*

COO, Julia Hutchins presented the Operations Report and Senior Manager of Marketing & Communications, Michelle Ortiz-Trujillo provided updates on community events.



E. Human Resources Report (*Shannon Long, HR Consultant*)

HR Consultant Shannon Long provided updates on the following:

- *Short-term disability plan*
- *Revised policies in the employee handbook*
- *Consolidation of all training courses to Rippling*
- *Staff survey required by NCQA on DEI topics*
- *Resignation of Rosa Sanchez, former Compliance Manager*
- *Review of the recruitment process*

F. 2025 Employee Handbook (*Shannon Long, HR Consultant*)

Employee Handbook covered in Human Resources Report.

G. CEO Report (*Larry Lewis, CEO*)

CEO, Larry Lewis, provided updates on the following topics:

- *Cancer Resource Center of the Desert funding inquiries*
- *NCQA audit*
- *D-SNP Implementation*
- *DHCS Medical Audit*
- *Grand opening of All Valley Urgent Care in Calexico*
- *Health Net targeted rate increases for Providers*
- *Upcoming changes in healthcare from Washington, D.C.*

H. Other new or old business (*Lee Hindman, Chair*)

None.

6. CLOSED SESSION

Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 10/2025)

A. Compliance (*No report*)

7. RECONVENE OPEN SESSION

A. Report on actions taken in closed session.

8. COMMISSIONER REMARKS (*Lee Hindman, Chair*)

None.

9. ADJOURNMENT

The meeting was adjourned at 1:00 p.m.

Next meeting: April 9, 2025