



MINUTES

Local Health Authority Commission

April 14, 2025

5:30 PM

512 W. Aten Rd., Imperial, CA 92251

All supporting documentation is available for public review at <https://chpiv.org>

Committee Members	Representing	Present
Dr. Theodore Affue	LHA Commissioner- Imperial County Medical Society	A
Dr. Bushra Ahmad	LHA Commissioner- County of Imperial – Chief Medical Officer	✓
Dr. Carlos Ramirez	LHA Commissioner - CEO/Senior Consultant DCRC	✓
Dr. Unnati Sampat	LHA Commissioner - President of Imperial County Medical Society	✓
Dr. Allen Wu	LHA Commissioner - Inncare, Chief Medical Officer and President of CCIPA	✓
Rebecca Terrazas-Baxter	LHA Commissioner - County of Imperial – Assistant Chief Executive Officer	✓
Paula Llanas	LHA Commissioner - County of Imperial – Director of Social Services	✓
Ryan E. Kelley	LHA Commissioner - County of Imperial – Board of Supervisors	✓
Pablo Velez	LHA Commissioner - ECRMC Chief Executive Officer	✓
Yvonne Bell	LHA Vice-Chair - Chief Executive Officer – Inncare and CCIPA	✓
Lee Hindman	LHA Chair-Joint Chambers of Commerce representing the public	✓

1. CALL TO ORDER

Lee Hindman, Chair

Meeting called to order at 5:32 p.m.

A. Roll Call

Donna Ponce, Commission Clerk

Roll call taken and quorum confirmed. Attendance is as shown.

B. Approval of Agenda

1. Items to be pulled or added from the Information/Action/Closed Session Calendar
2. Approval of the order of the agenda

(Ramirez/Ahmad) Approved the order of the agenda. Motion carried.

2. PUBLIC COMMENT

Lee Hindman, Chair

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission's jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.



3. CONSENT AGENDA

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

(Ramirez/Sampat) To approve the consent agenda. Motion carried.

- A. Approval of Minutes from 3/10/2025 pg. 4-6
- B. Accept the monthly financial reports as reviewed and accepted by the Finance and the Executive Committee pg. 7-13
 - 1. Executive Summary
 - 2. Enrollment Report
 - 3. Statement of Revenues, Expenses, and Changes in Net Position
 - 4. Statement of Net Position (Assets)
 - 5. Statement of Net Position (Liabilities & Net Position)
 - 6. Summarized TNE Calculation
 - 7. Cash Transaction Report

4. ACTION

No items.

5. INFORMATION

- A. Health Services Report (*Dr. Gordon Arakawa, CMO and Jeanette Crenshaw, Executive Director of Health Services*) pg. 14-27
CMO Dr. Gordon Arakawa presented a report on Imperial County Community Health Assessment & Community Health Improvement Plan 2024-2027.
Executive Director of Health Services, Jeanette Crenshaw provided updates on the NCQA Audit/Accreditation.
- B. Financial Services Report (*David Wilson, CFO*) pg. 7-13
CFO David Wilson gave a summary of the financial reports.
- C. Compliance Report (*Elysse Tarabola, CCO*) pg. 28-32
CCO Elysse Tarabola provided updates on DHCS Medical Audit, Policy & Procedures, Employee Handbook, and Mandatory Compliance Training.
- D. Operations Report (*Julia Hutchins, COO and Michelle S. Ortiz-Trujillo, Senior Manager of Marketing and Communications*) pg. 33-44
COO Julia Hutchins presented the Operations Report.
Senior Manager of Marketing and Communications Michelle Ortiz-Trujillo provided updates on Member Experience and Marketing & Communications.



E. Human Resources Report (*Shannon Long, HR Consultant*) pg. 45-46

HR Consultant Shannon Long provided updates on the following:

- New employee and annual performance evaluation
- New hires-Compliance Coordinator who will be on-site and Delegation Program Manager who will work remotely
- Career Opportunities- Compliance Manager and Sales Manager
- Community Partnerships-SDSU Healthcare Event on April 26, 2025
- Employee Metrics and Terms

F. CEO Report (*Larry Lewis, CEO*)

CEO Larry Lewis provided updates on the following:

- Cancer Resource Center of the Desert closed business on March 28th
- DHCS and DMHC Audit
- Targeted Rate Increases
- Regulatory Budget Crunch
- Reorganization of the LHA Commission and all committee agendas.

G. Other new or old business (*Lee Hindman, Chair*)

Chair Hindman introduced Assistant Chief Executive Officer for the County of Imperial, Rebecca Terrazas-Baxter. Ms. Terrazas-Baxter will serve on the LHA Commission replacing former County of Imperial CEO, Miguel Figueroa.

6. CLOSED SESSION

Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 10/2025)

A. Compliance

7. RECONVENE OPEN SESSION

A. Report on actions taken in closed session.

Information has been provided to the Commission.

8. COMMISSIONER REMARKS (*Lee Hindman, Chair*)

Commissioner Velez was assigned as an alternate on the Finance Committee. Chair Hindman, Vice Chair Bell, and Commissioner Ramirez will serve as alternates on Quality Improvement Health and Equity and Regulatory Compliance Oversight Committees.

9. ADJOURNMENT

Meeting was adjourned at 7:20 p.m.

Next meeting: May 12, 2025