

COMMUNITY HEALTH PLAN OF IMPERIAL VALLEY



MINUTES

Local Health Authority Commission

October 13, 2025

5:30 PM

512 W. Aten Rd., Imperial, CA 92251

All supporting documentation is available for public review at <https://chpiv.org>

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Meeting ID: 217 028 464 542

Passcode: 7KD7N4Yy

Committee Members	Representing	Present
Dr. Bushra Ahmad	LHA Commissioner-CMO at County of Imperial	✓
Dr. Kathleen Lang	LHA Commissioner-CEO at County of Imperial	✓
Dr. Majid Mani	LHA Commissioner-Imperial County Medical Society	A
Dr. Carlos Ramirez	LHA Commissioner-CEO/Senior Consultant DCRC	✓
Dr. Unnati Sampat	LHA Commissioner-President of Imperial County Medical Society	✓
Dr. Allan Wu	LHA Commissioner-CMO at Inncare & President of CCIPA	✓
Yvonne Bell	LHA Vice-Chair-CEO at Inncare and CCIPA	A
Christopher Bjornberg	LHA Commissioner-CEO of Imperial Valley Healthcare District	✓
Lee Hindman	LHA Chair-Joint Chambers of Commerce representing the public	✓
Ryan Kelley	LHA Commissioner-Board of Supervisors, County of Imperial	A
Paula Llanas	LHA Commissioner-Director of Social Services at County of Imperial	✓
Pablo Velez	LHA Commissioner-CEO of El Centro Regional Medical Center	✓

1. CALL TO ORDER

Lee Hindman, Chair

Meeting called to order at 5:30 p.m.

A. Roll Call

Donna Ponce, Commission Clerk

Roll call taken and quorum confirmed. Attendance is as shown.

B. Approval of Agenda

- Items to be pulled or added from the Information/Action/Closed Session Calendar
- Approval of the order of the agenda
(Sampat/Wu) Approved the order of the agenda. Motion carried.



2. PUBLIC COMMENT

Lee Hindman, Chair

Public Comment is limited to items NOT listed on the agenda. This is an opportunity for members of the public to address the Commission on any matter within the Commission's jurisdiction. Any action taken as a result of public comment shall be limited to the direction of staff. When addressing the Commission, state your name for the record prior to providing your comments. Please address the Commission as a whole, through the Chairperson. Individuals will be given three (3) minutes to address the board.

No public comment.

3. CONSENT AGENDA

All items appearing on the consent calendar are recommended for approval and will be acted upon by one motion, without discussion. Should any Commissioner or other person express their preference to consider an item separately, that item will be addressed at a time as determined by the Chair.

(Ramirez/Wu) To approve the consent agenda. Motion carried.

A. Approval of Minutes from 9/8/2025..... pg. 6-10

B. Motion to recommend to the full commission the acceptance of monthly financial reports as reviewed and accepted by the Finance Committee

1. Executive Summary.....pg. 11-12
2. Enrollment Report pg. 13
3. Statement of Revenues, Expenses, and Changes in Net Position..... pg. 14
4. Product Profit & Loss Statement..... pg. 15
5. Statement of Net Position..... pg. 16
6. Summarized TNE Calculation pg. 17
7. Cash Transaction Report pg. 18-19

4. ACTION

A. Motion to approve the SOW for annual financial audit performed by Baker Tilly, formerly Moss Adams, not to exceed **\$87,000**.... pg. 41-54

(David Willson, CFO)

(Ramirez/Wu) Approved the SOW for annual financial audit performed by Baker Tilly, formally Moss Adams, not to exceed \$87,000. Motion carried.



- B. Motion to approve the establishment of a new account with JP Morgan Chase for the management of claims payment and reserves for the D-SNP line of business.... pg. 55
(David Wilson, CFO)
(Bjornberg/Wu) Approved the establishment of a new account with JP Morgan Chase for the management of claims payment and reserves for the D-SNP line of business. Motion carried.
- C. Motion to approve the charter of the Credentialing Oversight Subcommittee (COS) of the Quality Improvement Health Equity and Compliance (QIHEC) Committee for D-SNP Line of Business only
(Dr. Gordon Arakawa, CMO) ...pg. 56-58
(Velez/Lang) Approved the charter of the Credentialing Oversight Subcommittee (COS) of the Quality Improvement Health Equity and Compliance (QIHEC) Committee for D-SNP Line of Business only. Motion carried.

5. COMMITTEE CHAIR REPORTS

- A. Quality Improvement Health & Equity Committee-Quarterly
(Dr. Gordon Arakawa, CMO) *no meeting*
- B. Finance Committee-Monthly
(Dr. Carlos Ramirez, Chair)
Chief Finance Officer (CFO) David Wilson provided an update on the October 7, 2025, Finance Committee meeting.
- C. Regulatory Compliance & Oversight Committee-Quarterly..... pg. 60-132
(Dr. Allan Wu, Chair)
Member Wu and Chief Compliance Officer (CCO) Elysse Tarabola provided updates on September 22, 2025, Regulatory Compliance & Oversight Committee meeting.

Elysse also reported on the DMHC routine on-site survey, including updates on revised policies and procedures, policy discussions, and notices of non-compliance issue to Health Net.



D. Community Advisory Committee-Quarterly.....pg. 133

(Julia Hutchins)

Chief Operations Officer (COO), Julia Hutchins provided updates on September 16, 2025, Community Advisory Committee meeting.

6. INFORMATION

A. Health Services Report *(Dr. Gordon Arakawa, CMO and Jeanette Crenshaw, Executive Director of Health Services)*

Chief Medical Officer (CMO) Dr. Gordon Arakawa provided updates on Health Services. The update included the upcoming Q3-Quality Improvement Health & Equity Committee scheduled to meet on October 15th, 2025, hiring of six Care Coordinators with three Care Managers in place. Dr. Arakawa provided an update on the formation of the new Credentialing Committee. The Committee will convene on a monthly basis following approval by the Commission.

B. Compliance Report *(Elysse Tarabola, CCO)*

Report covered in item 5C.

C. Operations Report *(Julia Hutchins, COO)* pg. 135-136

COO Julia Hutchins provided updates on Community Advantage Plus program, noting that the sales team has been active in the community, contacting members, and scheduling enrollment appointments beginning October 15. She also outlined the additional benefits available to members who choose to join the plan.

D. Human Resources Report *(Shannon Long, HR Consultant)* pg.137

Human Resources Consultant, Shannon Long reported on staffing updates, noting seven new hires, with six being local. Two positions remain vacant. She also stated that CHPIV is assisting Community Health Group (CHG) with the recruitment of a Utilization Management Nurse. Lastly, Shannon reminded all on open enrollment taking place November 2025.

E. CEO Report *(Larry Lewis, CEO)*

CEO Larry Lewis reported on several recent and upcoming community events. The Imperial Valley Wellness Foundation and Alliance Healthcare Foundation event that took place on October 1, 2025 in which he and Dr. Arakawa attended. Additional events included the Food Bank Annual Dinner on October 11, the Imperial Valley Medical Society Dinner on October 12, the Pioneers Memorial Healthcare District Foundation event on October 16, and the Cancer Resource Center of the Desert event on October 17.



Mr. Lewis shared that at the federal level, the definition of “unsatisfactory immigration status” has been redefined, limiting coverage for individuals under this category to emergency services only. At the state level, the Medi-Cal recertification process will now occur every six months instead of annually.

Mr. Lewis provided updates from the LHPC Board of Directors meeting and noted that LHPC will be hosting webinars on health plans, with the possibility of inviting the Commission to participate. Mr. Lewis concluded his report with facility updates, noting that painting, new flooring in the two story building, and kitchen renovations are currently in progress.

- F. Other new or old business (*Lee Hindman, Chair*)
None.

7. CLOSED SESSION

Pursuant to Welfare and Institutions Code § 14087.38 (n) Report Involving Trade Secret new product discussion (estimated date of disclosure, 10/2025)

Chair Hindman announces that the commission will enter into closed session.

- A. Compliance Report (*Elysse Tarabola, CCO*)
- B. Strategic Plan Update (*Larry Lewis, CEO*)
- C. Public Employee Annual Performance Evaluation (*Restricted to commissioners*)

8. RECONVENE OPEN SESSION

- A. Report on actions taken in closed session.
Chair Hindman announces that the commission will reconvene into open session. Information provided with no action taken.

9. ADJOURNMENT

The meeting was adjourned at 6:19 p.m.
Next meeting: November 10, 2025